

## Commitment for Success Agreement (3-5 Year Time Frame)

### **PBIS Network Commitment:**

1. Prepare District Leadership Team for PBIS Implementation.
2. Provide the sequence of Tier 1/Universal, Tier 2/Secondary, and Tier 3/Tertiary, and coaches trainings.
3. Train on data collection for decision making and reporting.
4. Provide technical assistance to internal and external coaches.
5. Assist the collection of baseline data from the Self-Assessment Survey (SAS) via [www.pbssurveys.org](http://www.pbssurveys.org).
6. Assist districts with collecting, interpreting, and action planning around data.
7. Assist, interpret, and facilitate strategic planning using data reports (Team Implementation Checklist (TIC), School-wide Evaluation Tool (SET), Benchmarks of Quality (BoQ), Self-Assessment Survey (SAS), School Safety Survey (SSS), Office Discipline Referral (ODR) data, and Wisconsin Knowledge and Concepts Examinations (WKCE) data).

### **District Commitment:**

#### ***Pre-Implementation***

1. Research information about PBIS through reading introductory documents, viewing online resources and videos, and attending an introductory administrative overview.
2. Sign the Wisconsin PBIS Commitment for Success Agreement.
3. Meet with Regional PBIS Network Coordinator to begin process of completing District Readiness Checklist.
4. Appoint a PBIS District Administrator (.1 FTE).
5. Identify a PBIS External Coach (.2 FTE/5 schools).
6. Form a District PBIS Leadership Team that meets quarterly.
7. Allocate funds to support the PBIS initiative for a minimum of 3 years.
8. Identify PBIS as one of the top district goals for school improvement.

#### ***Implementation of Tier 1/Universal***

9. Complete PBIS Data Audit Tool with the most recent annual data, and review to determine priorities for district planning.
10. Establish discipline database as a school-based discipline tracking system.
11. Ensure that the PBIS external coach participates in the PBIS sequence of coaches training.
12. Ensure that each school has an internal coach who will participate in the PBIS sequence of coaches training.

13. Ensure that each school will involve some families in the planning, training, and implementation of PBIS.
14. External coach will contact the principals of participating schools and assist them in the completion of the School Readiness Checklist.
15. Ensure that the external coach, the Tier 1/Universal team, and the internal coach for each school participate in the sequence of Tier 1 training.
16. Support the external coach in convening quarterly meetings with internal coaches.
17. Complete a 3-5 year strategic PBIS action plan, addressing all three tiers, in conjunction with the district's Response to Intervention (RtI) Plan.

***Implementation of Tier 2/Secondary and Tier 3/Tertiary (within 12-24 months after initial universal training)***

18. Attend Tier 2/Tier 3 Administrative Overview
19. Appoint district Tier 2/Tier 3 coach with adequate FTE allocation (.4 FTE per 3 implementing schools in year one of Tier 2/3, per 6 schools in year 2, and per 9 schools in year 3).
20. School and district administrators attend Tier 2/Tier 3 Administrative Overview.
21. Ensure that the District Tier 2/3 coach, external coach, and the Tier 2/3 individual school teams participate in the sequence of Tier 2 and Tier 3 training.
22. Convene the District leadership team on a quarterly basis to discuss Tier 2/3 data with the purpose of developing, monitoring, and revising an action plan to facilitate the education of students in general education.
23. Collect and utilize from each school, the Tier 2/3 systems tools and data.

## **Individual School Commitment**

***Pre-Implementation through Tier 1/Universal implementation***

1. Identify school-wide PBIS as one of the top three school improvement goals.
2. Form a PBIS Tier 1/Universal team that will participate in the sequence of Tier 1/Universal Training.
3. Identify an internal coach who will participate in the PBIS sequence of coaches training.
4. Ensure that the Principal or Assistant Principal participates in the Tier 1/Universal team meetings on a consistent basis and communicates PBIS activities and discipline data to all staff at least monthly.
5. Support a 3-5 year PBIS training and school planning process.
6. Complete the PBIS Data Audit tool with the most recent annual data, and use to determine school priorities for action planning.
7. Participate in overview presentation of PBIS for all staff with 80% support.
8. Have all staff complete the Self-Assessment Survey (SAS).
9. Allocate funds to support PBIS initiative for a minimum of 5 years.
10. Convene meetings of the PBIS team twice monthly during first year of implementation and at least monthly thereafter.

11. Complete, utilize, and communicate the results of systems tools (Team Implementation Checklist (TIC), Benchmarks of Quality (BoQ), School Safety Survey (SSS), and Self-Assessment Survey (SAS)) to staff.
12. Establish an Office Discipline Referral database as a school-based discipline tracking system and assign a staff member to enter discipline data daily.
13. Complete a 3-5 year strategic PBIS action plan addressing all three tiers, in conjunction with the school's Response to Intervention (RtI) plan.

***Implementation of Tier 2 and Tier 3 (within 12-24 months after initial universal training)***

14. Attend Tier 2/Tier 3 Administrative Overview.
15. Form a PBIS Tier 2 team that will participate in the sequence of Tier 2 training and will meet twice monthly.
16. Utilize Tier 2/3 systems tools.
17. Form a PBIS Tier 3 team that will participate in the sequence of Tier 3 training and will convene at least monthly.



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## Assurances of the District Receiving Wisconsin PBIS Network Support

**I have read the PBIS Commitment for Success Agreement and understand the technical assistance provided by the Wisconsin PBIS Network.**

**I understand and agree to meet the obligations listed above for a school district requesting assistance.**

_____	_____	_____
District Superintendent	Title/Position	Date

**I understand and agree to meet the obligations listed above for a school requesting assistance.**

_____	_____	_____
Principal	Building	Date

_____	_____	_____
Principal	Building	Date

_____	_____	_____
Principal	Building	Date

_____	_____	_____
Principal	Building	Date

_____	_____	_____
Principal	Building	Date