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## PBIS Assessment Procedures

The PBIS Assessment website ([www.pbisassessment.org](http://www.pbisassessment.org)) was developed and is maintained by the National Technical Assistance Center for PBIS at the University of Oregon. The site was developed such that **each district has one Local Coordinator** who opens and closes Self-Assessment Survey (SAS) and Team Implementation Checklist (TIC) windows and enters Benchmarks of Quality (BoQ), School-wide Evaluation Tool (SET), Tiered Fidelity Inventory (TFI), Benchmarks for Advanced Tiers (BAT), and Monitoring Advanced Tiers Tool (MATT) results for all schools in the district. Coordinating all of these surveys will take roughly less than 45 minutes per year per school. Large school districts may require additional Coordinators, but all Coordinators will have access to all schools in the district.

Completion of the TIC, SAS, and BoQ on the PBIS Assessment website is extremely important for PBIS schools as each of these fidelity tools provides valuable feedback on the implementation of PBIS at the school level. Each tool also provides information for developing an Action Plan for improving PBIS implementation within the school. In addition, completion of fidelity tools on the PBIS Assessment website provides valuable information to the Wisconsin PBIS Network on PBIS implementation statewide.

Local Coordinators for the PBIS Assessment site may be district Special Education, Pupil Services, or Curriculum & Instruction Directors, or Social Workers, School Psychologists, or Counselors that work in all/most schools in the district. Alternatively, many districts may have started implementing PBIS in one school. That school is more experienced with PBIS than other schools in the district. It may make sense for the principal or internal coach from that school to serve as the Local Coordinator for the entire district, as they could provide additional coaching to newer PBIS schools. One other popular option is for the External PBIS Coach for the district to serve as the Local Coordinator for all schools in the district.

**If you are not the first school being trained in PBIS in your district**, please find out if someone in your district is already a Local Coordinator for the PBIS Assessment website. If you need assistance with this, please contact Melissa Marks by emailing [marksm@wisconsinpbisnetwork.org](mailto:marksm@wisconsinpbisnetwork.org).

If you identify the Local Coordinator in your district and they are willing and able to coordinate surveys for your school, you do not need to contact Melissa. If they need assistance or find that they need additional access permissions to coordinate the surveys for your school, please have them contact Melissa Marks by emailing [marksm@wisconsinpbisnetwork.org](mailto:marksm@wisconsinpbisnetwork.org).

If you identify the Local Coordinator in your district and they are not willing and/or able to coordinate surveys for the entire district, please proceed with the following as if you are the first school being trained in PBIS in your district.

**If you are the first school being trained in PBIS in your district**, please identify someone that is willing to serve as PBIS Assessment Local Coordinator for your entire district. Remember, this person may be within your school, a district level employee, or an external coach. Have this person go to <http://www.wisconsinpbisnetwork.org/coaches/pbis-in-action/fidelity-tools.html> to download the Local Coordinator Information Form, complete it, and send it to Melisa Marks at the email address above.

**If you have any questions about the PBIS Assessment website**, please feel free to contact Melissa Marks by emailing [marksm@wisconsinpbisnetwork.org](mailto:marksm@wisconsinpbisnetwork.org).